

Western Regional Panel Monthly Executive Committee Conference Call

Thursday, April 14, 2016; 10 am MDT

Bob McMahan, Beth Bear, John Wullschleger, Dennis Zabaglo, Joanne Grady, Elizabeth Brown, and Leah Elwell.

Minutes

- A) Approval of February and March Minutes plus March Teleconference Minutes - Leah Elwell.
March minutes – Bob McMahan made a motion to accept February minutes and John Wullschleger seconded. All approved, motion carried. Beth Bear made a motion to approve the March minutes, and Bob seconded. All approved, motion carried. Teleconference minutes will be approved on the May call.
- B) Coordinating the coordination update
 - a. American Fisheries Society meeting debrief - Dennis will circulate the agenda and correspondence on the meeting from Karen Vargas. Karen was the primary organizer of the AFS session in Reno last month.
- C) Annual Meeting – survey membership for 2017 – Ex Comm would like to have an electronic vote on the location of the 2017 annual meeting prior to the 2016 meeting to allow for some advance planning. One proposal has been received from California Fish and Wildlife Department and California State Lands Commission to host in San Diego. Leah will do a Survey Monkey to the membership to get their vote.
- D) WRP Coordination Contract – Joanne – The panel financial support from the US Fish and Wildlife Service for 2016-17 will be \$40,000. The Ex Comm will need to submit a letter to Joanne with the intent of use of the funds. Ex Comm agreed that the funding would go to Invasive Species Action Network for coordination services. This request letter will need to be submitted by the end of May. Joanne requested that ISAN include a budget that is beyond \$40K, and reflect expenses such as the coordinator attending ANSTF meetings and Mississippi River Basin Panel meetings. The contract that the USFWS uses to fund the panel coordination will be listed as a single source announcement under grants.gov this year.
- E) Budget report – Leah provided a summary of the current budget shown below.

WRP Financial Report

April 11, 2016

Income

USFWS operating funds (originally \$45,000)	14,153.45	
WRP savings account	4,501.93	
Total		18,655.38

Expenses

WRP 2016 Annual Meeting – to date	920.00	
Total		920

Total Available 17,735.38

Past annual Meetings

	2014	2015
Income - committed	5,000	4,025.01
Income – uncommitted		4,501.00 – Transferred to Savings
Expense	9,995.30	11,497.25
WRP Funds Used	4,995.30	7,472.24

USFWS operating funds – funding expires 9/30/17

Available funds	14,153.45	
Anticipated expenses:		
Spring 2016 ANSTF	2,000 or so	
Spring 2017	unknown	
Fall ANSTF	2,000 or so	
2016 Annual Meeting	???	– this will depend on annual meeting income – both committed and uncommitted

- F) WRP Committee/Working Group Updates – Roundtable for Liaisons
 - a. Annual Meeting 2016 Committee– Beth; the agenda is developing well. The planning committee has been cautious about speaker invitations to ensure that travel expenses are kept to a minimum. However, the planning committee needs feedback on possible travel support if speakers request it or to support the keynote speaker; Leah will develop a registration page using Eventbrite and get that on line soon; John agreed to assemble Federal partners meeting that would take place the Tuesday of the meeting week.
 - b. Building Consensus Workgroup – Joanne Grady - Next week the AIS Coordinators will assemble for meeting in Denver. Good attendance is expected.
 - i. WIDT Workgroup – Elizabeth – Dee Davis did a WIT III class in New Mexico successfully. There have been some updates made to the manual based on the

WIT III class. The relevant training documents and power point have been shared on the website. Pacific States Marine Fisheries Commission just kicked off a webinar series with UMPS III. The next webinar will be on WIT training with Dee and Elizabeth in June.

- ii. Legal - Joanne - Draft regulation content is not yet available but will be querying the attendees at the upcoming meeting in Denver next week.
- iii. Data Sharing – Elizabeth – She has been working on the inspection and decontamination app and just recently did the latest ISO update. They are finishing up the mobile app notification. She will demo the new features at BC and will be going over the plans for what to change. She intends to submit another QZAP grant to support the further use and IT needs. The Canadian provinces have united and would like to use the app. There is a MOU with the 4 provinces that says they will share data. She is working on a whole scope of changes that hopefully will be able to be accommodated. Canadian app might come in 2017. Karen Vargas (NV) has been sending a tremendous amount of notifications because of tournaments on Lake Mead.
- iv. Outreach – Beth – The Committee met last week and was joined Bob/Leah to talk about Community Based Social Marketing and non-motorized project on the Grand Canyon. Trent Keller, an outfitter on the Colorado River, joined the call as a new committee member to provide outfitter perspective. The committee is working to narrow down the desired outcome with whitewater rafting guides as the target audience. They will meet next month.
- c. Coastal Committee –report from Chair Nicole Dobroski – The committee held a workshop on 3/30 in Sacramento to discuss the draft biofouling white paper. We decided that the paper needs some additional focusing, so Lisa DeBruyckere is currently revising. She will send out the revised draft to the CC for review once ready. During the workshop, the committee determined several recommendations to the ANSTF.
- d. Membership Committee– Leah - no new news. The committee will assemble in May-June.

G) ANSTF Workgroup Updates – Roundtable for Liaisons

- a. Education and Outreach - Elizabeth – The focus has been to get the website complete. Susan Pasko, ANSTF Executive Secretary, is in support of the EO Committee working as a full committee and not just a steering committee. Elizabeth provided comments on the website, and there will be another steering committee meeting soon. They will get the full committee together to see who is still interested. The committee will be split into two groups – one (Doug Jensen will lead) will work on filling in web content and other group (Elizabeth will lead) will look more at recreational guidelines. The whitewater information that comes out of the WRP efforts will be shared once completed. Joanne asked if there was date of website completion. It is not known. Her goal has been to have the print ready files for Clean, Drain, Dry and share new content that is free and available to partners for use.

- b. Recreational Boating Committee – Dennis – Joanne is now the co-chair of the committee. The committee has drafted a charge but because it is an ad hoc ANSTF committee it does not need to be approved by the ANSTF. Glenn Dolphin, Elizabeth, Joanne, Gene Seagle, Dennis are on the committee. American Boating and Yachting Council (ABYC) is seeking comments on the draft technical recommendations document. They are due next week to Dennis, or submitted electronically via the ABYC website. A technical review group will review the comments. In May, ABYC will gather to discuss next steps for the technical document and other needs.
 - c. QZAP – no report. Joanne provided comments on the draft QZAP grant announcement on grants.gov.
 - d. NISAW –Tom McMahon as needed –no report.
- H) Announcements – ALL
- I) Bob McMahon – He has been receiving funding from Region 2 FWS but this has been expended. Further funding is very uncertain. He anticipates that he will not run for Ex Comm, and unsure if he will continue as a member. He will relinquish his seat for other members. He will let Leah know if he plans to continue.
 - J) Bob - Earl Chilton has retired. Does WRP want to nominate him for the NISAW lifetime achievement award? Elizabeth agreed. Bob will put the nomination together.